



**APPLICATION FOR HOMESTEAD
PLEASE PRINT OR TYPE**

(OFFICE USE ONLY)
 Taken By: _____
 Application Date: _____
 Service Order: _____

MUNIC #40	PID #	<input type="checkbox"/> OWNER OCCUPIED	<input type="checkbox"/> RELATIVE OCCUPIED	<input type="checkbox"/> MID YEAR	<input type="checkbox"/> FULL YEAR	YEAR
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APPLICANT DATA (To be completed by occupants of the property.)

LAST NAME OF OCCUPANT 1	FIRST NAME 1	MIDDLE INITIAL 1	WORK PHONE 1
LAST NAME OF OCCUPANT 2	FIRST NAME 2	MIDDLE INITIAL 2	WORK PHONE 2
PROPERTY ADDRESS	CITY / STATE Plymouth, Minnesota	ZIP	HOME PHONE

E-MAIL ADDRESS:

APPLICANT MARITAL STATUS

SINGLE MARRIED LEGALLY SEPARATED DIVORCE PENDING DIVORCED

If divorce is not final or a legal separation is in progress you will need to attach legal papers for a 100% homestead.

DATE OCCUPIED	DATE OF DEED	PURCHASE PRICE	
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CONVEYANCE TYPE (Attach a copy of the deed and a copy of the Certificate of Real Estate to this application)

WARRANTY DEED CONTRACT DEED OTHER

PRINT NAMES OF ALL OWNERS	DO YOU OCCUPY	PREVIOUS ADDRESS FOR OCCUPYING OWNERS OR CURRENT ADDRESS FOR NON-OCCUPYING OWNERS	SOCIAL SECURITY NUMBER (REQUIRED FOR OCCUPANTS ONLY)
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		
	<input type="checkbox"/> Yes <input type="checkbox"/> No		

IF OWNERS ARE RELATED, INDICATE RELATIONSHIP

PRINT NAMES OF QUALIFYING RELATIVES	DO YOU OCCUPY	RELATIONSHIP	RELATIVE'S PREVIOUS ADDRESS	SOCIAL SECURITY NUMBER (REQUIRED FOR OCCUPANTS ONLY)
	<input type="checkbox"/> Yes <input type="checkbox"/> No			
	<input type="checkbox"/> Yes <input type="checkbox"/> No			

IF YOU ARE STILL MARRIED BUT LIVING APART FROM YOUR SPOUSE, THE FOLLOWING INFORMATION MUST BE PROVIDED

NAME OF SPOUSE	COMPLETE ADDRESS	PHONE NUMBER
REASON:	DOES YOUR SPOUSE HOMESTEAD THE PROPERTY LISTED ABOVE OR ANY OTHER? <input type="checkbox"/> Yes <input type="checkbox"/> No	

I/WE HAVE READ AND UNDERSTAND THE QUALIFICATIONS FOR HOMESTEAD CLASSIFICATION. I/WE DECLARE TO THE BEST OF MY/OUR KNOWLEDGE THE INFORMATION CONTAINED ON THIS APPLICATION IS COMPLETE, TRUE, AND CORRECT.

OWNER/APPLICANT(S) SIGNATURE	DATE	ADDITIONAL OWNERS/OCCUPANTS SIGNATURE AND DATE (IF APPLICABLE)

APPLYING FOR HOMESTEAD CLASSIFICATION

To apply for homestead classification for your residence, you must fill out this application. To qualify for homestead classification, you must:

- Be one of the owners of the property listed on this application or be a qualifying relative of at least one owner of the property;
- Occupy the property listed on this application as your primary residence; and
- Be a Minnesota resident.

To be a qualifying relative of an owner, you must be the owner's child, stepchild, daughter-in-law, son-in-law, parent, stepparent, parent-in-law, grandchild, grandparent, brother, brother-in-law, sister, sister-in-law, aunt, uncle, niece or nephew.

Your Assessor will determine if you qualify for the homestead classification. You may be considered a Minnesota resident if all or some of the following apply to you:

- You are registered to vote in Minnesota;
- You have a valid Minnesota driver's license or Minnesota picture I.D. card;
- You list a property in Minnesota as your permanent mailing address;
- You are employed by a business located in Minnesota;
- Your children, if any, attend school in Minnesota and/or;
- You are not a legal resident of any other State or County.

The Law requires that a "Certificate of Real Estate Value" must be filed before a homestead can be granted (Minn. Stat 272.115).

Minnesota Statute 273.124, Subd. 13 requires that Social Security numbers and signatures of all owners occupying the property be on the homestead application. If this property is the primary residence of a qualifying relative, the Social Security numbers and signatures of the qualifying relative of whom he/she is related must be on the application. **If the owner does not occupy the property the social security number is not required.** All owners must sign the application.

Social Security numbers are confidential information. Under the Statute noted above, they may be given by your Assessor to the Minnesota Department of Revenue only to determine whether you and the property owner to whom you are related have applied for the homestead classification for any other properties in the State of Minnesota.

Most owners/occupants will not receive a homestead application annually. However, the Assessor may, at any time, require a homestead application to be filed in order to verify that any property classified as homestead continues to be eligible for homestead status. **Married couples can only have one homestead. If you are in the process of a divorce, legal papers showing that a divorce is pending will be required in order to qualify for 100% homestead.**

PENALTIES

Whoever, in making any statement, oral, or written, which is required or authorized by Law to be made as a basis for imposing, reducing, or abating any tax or assessment, intentionally make any statement as to the material matter which the maker of the statement knows is false, may be sentenced, unless otherwise provided by Law, to imprisonment for one year or to payment of a fine of not more than \$3,000, or both (Minnesota Statutes, Sec. 609.41).

A property owner who obtains, or attempts to obtain, homestead classification for a property other than his/her primary place of residence or the primary place of residence of a qualifying relative is subject to a fine of up to \$3,000, and/or up to one year imprisonment (Minn. Stat. 609.41) or both. In addition, the property owner will be required to pay all tax which is due on the property based on its correct classification plus a penalty equal to the difference between the tax figured on the homestead classification and the tax on the property's correct classification (Minn. Stat. 273,124, Subd. 13).

IF YOU MOVE...

If at any time the property is sold or you change your primary residence, State Law requires that you notify the Assessor within thirty (30) days. If you fail to notify the Assessor as required, you will be required to pay the tax which is due on the property based on its correct property classification plus applicable penalties.